



## MONTVILLE - FEBRUARY 2019 CENTER CALENDAR

601 Norwich New London Turnpike, Suite 1, Uncasville, CT 06382  
(860) 848-5240 FAX (860) 848-5220

[CTHires.com](http://CTHires.com)

[ewib.org](http://ewib.org)

[JobCenterCT.com](http://JobCenterCT.com)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
- Resume Critique: 9-10:15	- TRCC's SNAP Scholarship Orientation 1 - 2:30 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30 - Health Careers Orient. 2 - 3:30	- Job Corps Orientation for Young Adults (ages 17-24) 9 - 1 - Manage Your Debt-Control Your Credit 9 - 11 - Computers Made Easy 9:30-12:30 - Get Back to Work 1 - 3 - Metrix Learning 1 - 3 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- New London Adult Ed Info Session-Walk-In 10 - 12 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Fundamentals of Resume Writing 9 - 12
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
- Get Back to Work 9 - 11 - Resume Critique: 9-10:15 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	<b>CLOSED</b>	- Job Corps Orient (Ages 17-24) 9-1 - Interviewing Strategies and Techniques 1 - 4 - Employability Workshop for Ex-Offenders 1 - 4 - Manufacturing Jobs for Everyone! 1 - 2:30 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- MS Word Made Easy 9:30-12:30 - New London Adult Ed Info Session-Walk-In 10 - 12 - Creating a Job Search Elevator Pitch 1 - 4	- Ticket to Work Orientation 1-2
<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
<b>CLOSED</b>	- Resume Critique: 9-10:15 - Successful Job Search Strategies 1 - 4	- Job Corps Orientation for Young Adults (ages 17-24) 9 - 1 - Email Made Easy 9:30-12:30	- Confidence Makeover: 9-2 - Advanced MS Word 9:30-12:30 - N.L Adult Ed Info/Walk In 10-12 - CTHires - Resume Builder 1 - 4 - Get Back to Work 1 - 3	- Fundamentals of Resume Writing 1 - 4
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
- Resume Critique: 9-10:15 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Metrix Learning 9:30 - 11:30 - Interviewing Strategies and Techniques 1 - 4 - Applying Online - The Basics 1-4 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Job Corps Orient (Ages 17-24) 9-1 - Advanced Email 9:30-12:30 - Networking with LinkedIn 1-4 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Google Docs Made Easy 9:30 - 12:30 - New London Adult Ed Info Session-Walk-In 10 - 12	

Equal Opportunity Employer/Equal Opportunity Programs. Auxiliary aids and services are available upon request to individuals with disabilities.

~Please call ahead to confirm the time and your space in a scheduled class~