



MONTVILLE - DECEMBER 2018 CENTER CALENDAR

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CTHires.com

ewib.org

JobCenterCT.com

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7
- Resume Critique: 9-10:15 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Health Careers Orient. 10-11:30 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Job Corps Orient (ages 17-24) 9-1 - Manage Your Debt-Control Your Credit 9 - 11 - Get Back to Work 1 - 3 - Employability Workshop for Ex-Offenders 1 - 4 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Metrix Learning 9:30 - 11:30 - New London Adult Ed Info Session-Walk-In 10 - 12	- Fundamentals of Resume Writing 9 - 12
10	11	12	13	14
- Resume Critique: 9-10:15 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Computers Made Easy 9:30-12:30 - TRCC's SNAP Scholarship Orientation 1 - 2:30 - Metrix Learning 1:30 - 3:30 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Job Corps Orient (ages 17-24) 9-1 - Interviewing Strategies and Techniques 9 - 12 - Creating a Job Search Elevator Pitch 9:30-12:30 - Manufacturing Jobs for Everyone! 1 - 2:30 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Intro to Word (D1) 9:30-12:30 - New London Adult Ed Info Session-Walk-In 10 - 12 - CTHires - Resume Builder 1-4	- Ticket to Work Orientation 9-10 - Intro to Word (D2) 9:30-12:30 - Get Back to Work 1 - 3
17	18	19	20	21
- Confidence Makeover: Rebound & Recover 9 - 2 - Resume Critique: 9-10:15 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Email for Job Seekers (D1) 9:30 - 12:30 - Applying Online - The Basics 1-4 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Job Corps Orient (ages 17-24) 9-1 - Email for Job Seekers (D2) 9:30 - 12:30 - Successful Job Search Strategies 1-4 - Norwich Adult ABE Classes / Info Session-Walk-In 1:30-3:30	- Networking with LinkedIn 9:30 - 12:30 - New London Adult Ed Info Session-Walk-In 10 - 12 - Metrix Learning 1 - 3	- Do What You Are - Myers Briggs 9 - 1
24	25	26	27	28
	CLOSED	- Job Corps Orientation for Young Adults (ages 17-24) 9 - 1	- New London Adult Ed Info Session-Walk-In 10 - 12	- Get Back to Work 9 - 11
31				
- Resume Critique: 9-10:15				

Equal Opportunity Employer/Equal Opportunity Programs. Auxiliary aids and services are available upon request to individuals with disabilities.
 ~Please call ahead to confirm the time and your space in a scheduled class~