



NEW LONDON - FEBRUARY 2018 CENTER CALENDAR
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CTHires.com

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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2
			- Get Back to Work 9 - 11 - Interviewing Strategies and Techniques 1 - 4	- Fundamentals of Resume Writing 9 - 12
5	6	7	8	9
-Job Corps Orientation for Young Adults (ages 17-24) 9 - 1 - Resume Critique: 9-10:15 -Computers Made Easy 9:30-12:30			- Confidence Makeover: Rebound & Recover 9 - 2 - Fund. Of Resume Writing 9-12 - Intro to Word (D1) 9:30 - 12:30	- Successful Job Search Strategies 9 - 12 - Intro to Word (D2) 9:30 - 12:30 - Ticket to Work Orientation 10-11
12	13	14	15	16
CLOSED	- Creating a Job Search Elevator Pitch 9:30- 12:30 - TRCC's SNAP Scholarship Orientation 1 - 2:30 - Metrix Learning 1:30 - 3:30	- Get Back to Work 3 - 5	- Career Development and Exploration 9 - 2 - Email for Job Seekers (D1) 9:30 - 12:30	- Fund. Of Resume Writing 9 - 12 - Email for Job Seekers (D2) 9:30 - 12:30 - CTHires - Resume Builder 1 - 4 -Interviewing Strategies & Tech. 1-4
19	20	21	22	23
CLOSED	- Health Careers Orient. 10-11:30	- In-Demand Jobs in Eastern CT 1 - 2:30	- Fundamentals of Resume Writing 1 - 4	- Do What You Are - Myers Briggs 9 - 2
26	27	28		
-Job Corps Orient. (Ages 17-24) 9-1 - Resume Critique: 9-10:15 - Metrix Learning 9:30 - 11:30 - Applying Online - The Basics 1-4	- Email for Job Seekers (Spanish) (D1) 1 - 4	- Email for Job Seekers (Spanish) (D2) 1 - 4		
Equal Opportunity Employer/Equal Opportunity Programs. Auxiliary aids and services are available upon request to individuals with disabilities. ~Please call ahead to confirm the time and your space in a scheduled class~				