



## WILLIMANTIC - MARCH 2019 CENTER CALENDAR

1320 Main Street (Tyler Square), Willimantic, CT 06226  
 (860) 450-7603 FAX (860) 456-9407

[CTHires.com](http://CTHires.com)  
[ewib.org](http://ewib.org)  
[JobCenterCT.com](http://JobCenterCT.com)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				<b>1</b>
<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
- Confidence Makeover: Rebound & Recover 9 - 2	-Computers Made Easy 9:30 - 12:30		- Fundamentals of Resume Writing 9 - 12 - MS Word Made Easy 9:30 - 12:30 - Creating a Job Search Elevator Pitch 1 - 4	
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
- CONNTAC - Career Assessment 1 - 3	- Advanced MS Word 9:30-12:30 - Health Careers Orient. 10-11:30 - Metrix Learning 1 - 3 - Get Back to Work 1 - 3	-Ticket to Work Orient.1:30-2:30	- Interviewing Strategies and Techniques 9 - 12 - Email Made Easy 9:30-12:30 - CONNTAC - Financial Aid Overview 1 - 3	-Job Corps Orientation for Young Adults (ages 17-24 ) 9 - 12
<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>
	- Advanced Email 9:30-12:30 - Applying Online - The Basics 1 - 4	- Manufacturing Jobs for Everyone! 1 - 2:30	- Fundamentals of Resume Writing 9 - 12 - Google Docs Made Easy 9:30 - 12:30 - Networking with LinkedIn 1-4	
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>
- Get Back to Work 3 - 5		- Employability Workshop for Ex-Offenders 1 - 4	- Successful Job Search Strategies 9 - 12	

Equal Opportunity Employer/Equal Opportunity Programs. Auxiliary aids and services are available upon request to individuals with disabilities.

~Please call ahead to confirm the time and your space in a scheduled class~