



This workshop will give you the skills you need to expedite your job search using proven traditional methods and cutting edge technology

To conduct an effective job search, you should understand the process, the research involved, and the technologies that work, such as:

- What are the importance and benefits of Job Search Preparation?
- What are “Networking” cards, and how are they used?
- What are the benefits of, and methods used, to Research Companies?
- How do you Research your Chosen Occupation?
- What are the 4 Stages of a Job Opening, and which ones provide you with the least competition?
- How do people FIND jobs vs. how most people SEARCH for jobs?
- How do you use Networking (LinkedIn) and Cold Calling to your benefit?
- What are the reasons to use the Internet and other Technology in your Job Search, and how can you use them to your advantage?
- How do you follow up on Job Leads to maximize Job Search effectiveness

To register for this FREE Workshop, contact the American Job Center Office nearest you today or online at www.CTHires.com



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Willimantic 1320 Main Street, Tyler Square • 860-450-7603
New London Shaw's Cove Six • 860-439-7670 option 6
Norwich 113 Salem Turnpike, North Bldg., Suite 200 • 860-859-5777

To learn more about the wide range of workshops available, visit www.jobcenterct.org

Note: Not all workshops are available every month. Certain workshops may require a minimum number of participants to avoid cancellation. Please check the monthly calendar for availability. This program is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.