



Workshop Rewards Program Rules

- You must present your Workshop Rewards card every time you attend a workshop.
- We are not responsible for lost or stolen cards. If you lose or misplace your card, you will need to get a new card and start again.
- Workshop Rewards Cards may not be shared and are non-transferrable.
- When card is completed, present at the Front Desk to receive your Flash Drive.
- Flash drives will be available while supplies last.
- The Workshop Rewards program is only available at the American Job Centers in Danielson, New London, Norwich and Willimantic.
- The American Job Center – Eastern CT reserves the right to modify this program at any time.
- We cannot replace lost flash drives.

The following Workshops count as 1 Workshop

(If Workshop is a 2-day or 3-day workshop, must complete ALL days to qualify.)

- 21st CENTURY CUSTOMER SERVICE SKILLS
- ADVANCED RÉSUMÉ WRITING
- BACK TO BASICS – BUDGETS & CREDIT
- BEHAVIORAL INTERVIEWS
- BOOMERS BACK TO WORK
- BREAKING INTO THE STEM WORKFORCE
- CAREER DEVELOPMENT AND EXPLORATION
- COMPUTER BASICS
- CONFIDENCE MAKEOVER: REBOUND & RECOVER
- CONFIDENCE REUNION
- DO WHAT YOU ARE – MYERS BRIGGS
- EMAIL FOR BEGINNERS
- EMPLOYABILITY SKILLS FOR EX-OFFENDERS
- ENTREPRENEURIAL WORKSHOP: STARTING A BUSINESS
- FINDING A JOB: CONCERNS OF 'OLDER' APPLICANTS
- GET BACK TO WORK
- HEALTH CAREERS ORIENTATION
- INTERVIEWING TECHNIQUES
- INTRODUCTION TO MICROSOFT WORD
- JOB SEARCH BOOT CAMP
- JOB SEARCH STRATEGIES
- JOB SEARCH USING THE INTERNET
- NINE STEPS TO GETTING THE JOB YOU WANT
- ONLINE RÉSUMÉ/CT.jobs
- OVER 40 AND LOOKING FOR WORK
- PICKING UP THE PIECES
- PROFESSIONAL NETWORKING ONLINE
- PUTTING THE "SERVICE" INTO CUSTOMER SERVICE
- RÉSUMÉ BASICS
- STEP UP
- STEP UP FOR VETS
- TRAIN, CERTIFY, EMPLOY
- TRUST IN YOUR ABILITIES
- VETS TO WORK
- WIRED FOR WORK METRIX LEARNING

EACH module counts as one Workshop

- MATH SKILLS WORKSHOP
- SURVIVING TOUGH TIMES

These do NOT qualify for Rewards Program

- JOB SEARCH TUNE UP
- RÉSUMÉ CRITIQUE
- EDUCATION REFRESHER