



MINUTES
EWIB VIRTUAL BOARD OF DIRECTORS MEETING
TUESDAY, MAY 24, 2022
8:00 A.M.

Members Present: Ray Coombs, Jr.; Susan Hibbard; Thayne Hutchins, Jr.; Chris Jewell; Andrew McKillop; Courtney Murphy; Michael O'Connor; Michael Phelps; Caleb Roseme; Jeff Beadle; Pat Feeney; Deborah Monahan; Marcy Reed; Jessica Corneau; Paul Whitescarver; & Jim Butler.

Staff Present: Mark Hill, Carol LaBelle, Guy Saporito, & Sheila Taurianen.

Others Present: CT Sen Cathy Osten, Rep. Kevin Ryan, Mayor Peter Nystrom, Ayanti Grant, Lynn Lawrence, Sara Moulton, Bibi Amin, Cyndi Wells, Denise Spellman, Susan Kocaba, Juliette Khan, & Andrea Messenger Wright.

CALL TO ORDER

Chairman Jewell called the meeting to order at 8:05 a.m. and thanked Ayanti Grant (*U.S. Rep. Courtney's office*), CT Sen. Cathy Osten (*19th Dist.*), CT Rep. Kevin Ryan (*139th Dist.*), & Mayor Peter Nystrom (*Norwich*) for attending today's meeting.

PUBLIC COMMENT

None.

ACCEPTANCE OF PREVIOUS MINUTES

A **MOTION** was made to accept the minutes from the March 22, 2022 EWIB Board of Directors meeting, as presented (*MONAHAN/REED*). **ACTION:** Unanimously approved.

CORRESPONDENCE

Covered under Chairman/Presidents Report.

CETC/GOVERNOR'S WORKFORCE COUNCIL REPORT

None.

CHAIRMAN/PRESIDENTS REPORT

Mr. Hill provided a presentation which included informing the Board of

- **Youth Manufacturing Pipeline Initiative (YMPI) Career Expo** – EWIB partnered with EAMA and the Greater Norwich Area Chamber of Commerce for the May 6th event. More than 70 students from seven regional high schools met with 11 regional manufacturers.
- **Support of EWIB Programs** – The Board was informed that increased funding for three of EWIB's programs (*MPI, YMPI, & Summer Youth*) requested during EWIB's legislative update event last December was added into the state's upcoming budget for an additional \$1.4M in funding.

- **U.S. Secretary of Energy Visit** – EWIB participated in the May 20th visit of U.S. Energy Secretary Jennifer Granholm to the New London City Pier, CT Gov. Ned Lamont, New London Mayor Mike Passero, & various community stakeholders. The event was hosted by U.S. Rep. Joe Courtney (CT-2) to provide the Secretary an opportunity to witness the offshore wind related activities underway at the New London City Pier first-hand.
- **Cost Allocation Plan** – Mr. Saporito reported that the proposed Cost Allocation Plan had no changes since the previously approved plan.
- **EWIB Local 4-Year Plan** – Ms. LaBelle provided a brief summary of the Board’s 202-2024 WIOA Local Plan Update, which focuses on four main goals: Prioritizing long-term growth sectors, practicing demand-driven workforce development, developing a talent pipeline, and expanding access to workforce services. She noted that the region’s Plan remains closely aligned with the goals of the Governor’s Workforce Council.
- **FY22 Financial Status Update** – Mr. Hill reported that EWIB is projected to underspend its FY22 budget by \$64,892 (-3.56%). EWIB’s workforce programs continue to be in high demand.
- **Board Resolutions** – Proposed Board Resolutions EWIB-22-03 thru EWIB-22-15 were reviewed.
- **FY23 Operating Budget** – The Executive Committee approved an FY23 Operating budget of \$1,821,892 (-\$2,094 below FY22 budget).

COMMITTEE REPORT

- **Executive Committee** – Chairman Jewell reported that the Committee met on April 11th & May 11th to review adding EWIB Chairman Jewell & Secretary Butler as authorized EWIB signatories, EWIB Cost Allocation Plan, WIOA 4-Year Plan Update, FY22 budget, FY23 revenue availability projections, FY23 recommended budget, Board resolutions EWIB-22-04 thru EWIB-22-15, as well as EWIB staff performance for FY22, noting that all items were approved. All other items were covered under the President’s Report.

A **MOTION** was made to accept the joint Executive Committee Reports from the April 11th & May 11th meetings, as presented, including approving the following: EWIB Local 4-Year Plan Update, Cost Allocation Plan, Board Resolutions EWIB-22-03 thru EWIB-22-15, & the EWIB FY23 Operating Budget, as presented (**BUTLER/HIBBARD**). **ACTION:** Unanimously approved.

OLD BUSINESS

None

NEW BUSINESS

- Kelli Vallieres (*immediate*) & Marcy Reed (*Upon completion of her replacement’s appointment to the Board*) have resigned from EWIB’s Board of Directors.
- Chairman Jewell informed the Board that EWIB President/CEO Mark Hill will be taking a leave of absence to deal with a medical issue. Senior staff will be stepping-up to jointly meet the needs of the organization during his absence.

ADJOURNMENT

A **MOTION** was made to adjourn the meeting (**Reed/Phelps**). **ACTION:** Unanimously approved.

The meeting adjourned at 8:55 a.m.

Meeting minutes respectfully submitted for Eastern CT Workforce Investment Board Secretary James S. Butler by Executive Assistant Sheila R. Taurianen.