Creating a Resume in MS Word

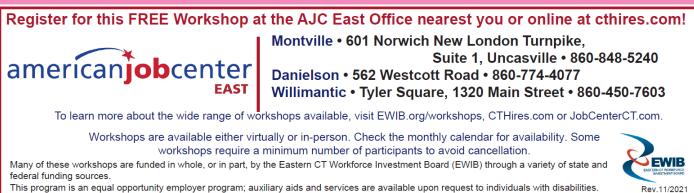
Gain the Knowledge and Skills to Create a Resume with MS Word

Learn how to:

- Format resume sections
- **Reformat MS Word into plain text and pdf file formats**
- Identify a Chronological, Functional and Targeted resume •

EDUCATION 2007–2003 On the Insert tab, the galleries include items that are designed to coordinate with the overall look of your document. 2008–2010 On the Insert tab, the galleries include items that are designed to coordinate with the overall look of your document. 2010–2013 On the Insert tab, the galleries include items that are designed to coordinate with the overall look of your document.	WORK EXPERIENCE DIT=201 On the Insert tab, the galleries include items that are designed to coordinate with the overall look your document. DIT=2015 On the Insert tab, the galleries include items that are designed to coordinate with the overall look your document. DIT=2017 On the Insert tab, the galleries include items that are designed to coordinate with the overall look your document.	Resume Design
PROFESSIONAL SKILLS Photoshop Corel Draw Illustrator In Design Quarkopress 250% 80% 00 80% 00 80% 000% 00	ies include Speak Read Write designed to English & V V the overall Winds V V K fee include Kannada V V K designed to varies V V V	w

This is a 1-hour virtual workshop available via Zoom



This program is an equal opportunity employer program; auxiliary aids and services are available upon request to individuals with disabilities