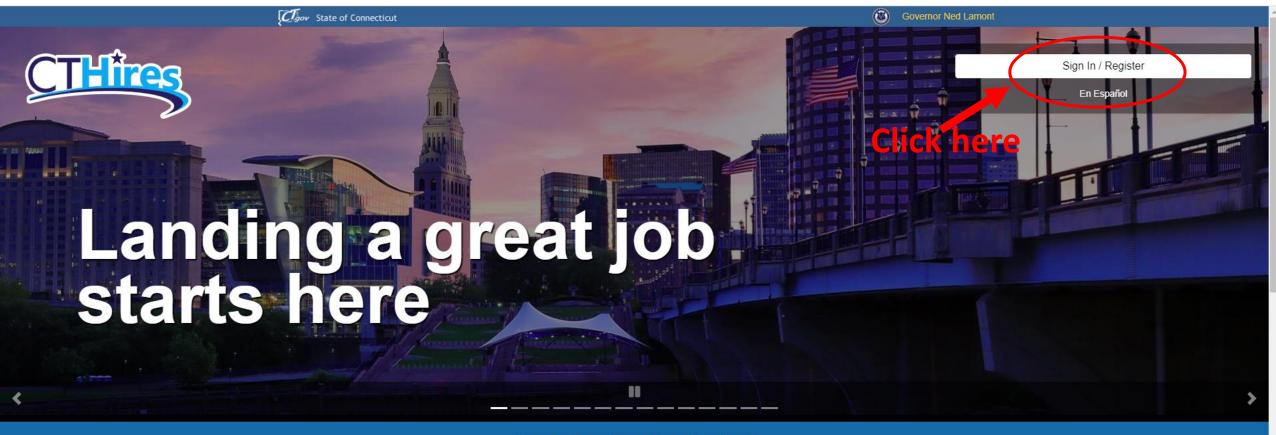
## How to create a CTHires account



## Step:1 Register (here's why:)

- CTHires registration builds a profile for skills matching—identifying how your abilities will help you succeed in specific occupations.
- Let us know what you're looking for and CTHires delivers opportunities right to your inbox.

- CTHires helps you build a top-notch résumé and cover letter.
- Wondering about a career change? Use CTHires career assessment tools to help guide your decision making.

Step 2: Unleash your greatness on the job market (You've got this!)

Enter a keyword and/or location to find jobs.

Search Jobs -

Job Title, Company, Occupation or Military Code

Connecticut

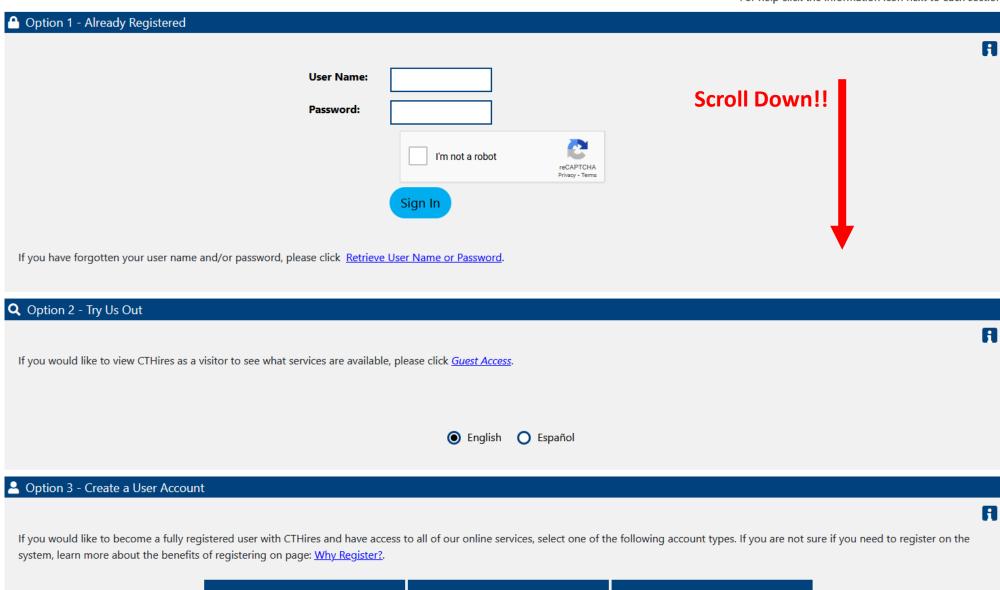
Search



If you have not previously registered, please click one of the links under *Create a User Account* to create a new User ID. To view CTHires with limited access, click the *Guest Access* link. In the Already Registered section, the username and password are required for login.

For help click the information icon next to each section.

**□** ··· ▽ ☆







English Español

## Option 3 - Create a User Account



If you would like to become a fully registered user with CTHires and have access to all of our online services, select one of the following account types. If you are not sure if you need to register on the system, learn more about the benefits of registering on page: Why Register?.



Register as this account type if you are an individual and wish to search for the latest job openings, post a résumé online, find career guidance, search for training and education programs, find information on local employers, etc.



## **Employers and Agents**

13 min(s) estimated

Register as this account type on behalf of your company or on behalf of another company acting as their agent with a valid Power of Attorney. Here you will gain access to industry data, labor market information, job applicants for you business. You can also post job openings online, as well as file for the Work Opportunity Tax Credit (WOTC).



10 min(s) estimated

Register as this account type if you are a training provider who wishes to enter or update your available courses for use in the system. Once a new account request is approved, you will be able to enter information about your courses, such as costs, schedules, credentials, etc. Providers can also request WIOA approval for specific courses.

WOTC Out of State Staff - Staff from states other than Connecticut can use this account to create a request for Connecticut information needed to verify WOTC applications in their own state. This account will only have access to create and view these requests.

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